

# Computer Class Information

Dear Parents,

Welcome to the Computer Lab! I am excited to spend the next 12 weeks getting to know your child and teaching him or her many different aspects of technology. We will be exploring various software programs that will allow us to connect in the classroom. Below are the main learning targets. Please feel free to contact me at any time with questions or concerns.

Looking forward to a wonderful trimester!

Sincerely,

Kelly Bennett

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Scan the QR code to put contact information directly into your phone.

Need a reader: download NeoReader

## Students will learn to

- ❖ Touch type 15 wpm with 93% accuracy.
- ❖ Troubleshoot common computer problems.
- ❖ Be a productive user of Microsoft Word and PowerPoint.
- ❖ Search the Internet efficiently and effectively for credible sites.
- ❖ Present information.
- ❖ Share projects safely online.
- ❖ Use a variety of Web 2.0 tools.
- ❖ Be a good digital citizen.

## Online Sites

We will use online tools to have access to assignments, rubrics and grades. Along with checking PowerSchool, students will use a class wiki page to check for weekly assignments, upload group presentations, and have access to review materials before a quiz. Students will also use Edmodo, an online classroom site. This site will be used to upload and download assignments, check rubrics, and see grades. All sites require a student log in and are only open to your student's class. Most individual assignments are private (only turned into me); however, we will post some student work and group projects for only our class to view. All of our projects are done in class and students will have class time to post all assignments. However, if students are absent or need more time, these are wonderful online resources to check for missing work.

## BARK Progress Report

A small group of Exploratory teachers are piloting a BARK progress report. I wanted to let you know that prior to progress reports, you will see a **Respect, Responsibility, and Safety** grade in PowerSchool. These "grades" are based on a 1-4 scale, and WILL NOT count as part of your student's grade. Although they are not a "grade," following BARK will certainly help your student to be more successful in class, thus improving his/her overall grade. Please see my web site, <http://rmsbennett.weebly.com>, for information regarding BARK in computer class.